



Board of Directors

The Canadian Roots Exchange (CRE) organizes exchanges, workshops and conferences that brings together First Nations, Inuit, Métis and non-Indigenous youth. Our programs lead to a greater understanding of Indigenous realities and build stronger connections between Indigenous and non-Indigenous communities across Canada.

Board Member Description:

Canadian Roots Exchange is currently looking for active board members to help with increasing visibility, policy development, revenue and fund development and oversee the affairs of Canadian Roots Exchange's activities. Given the size of CRE, the board plays an active role and works alongside staff ensuring that our mandate is fulfilled.

Duties and Responsibilities

- Attend monthly board meetings (by video, phone or in person)
- Provide proper governance and oversight to CRE
- Work with and provide support to the Co-Chairs of the Board, other Board members, and the Co-Executive Directors
- Participate in at least 1 Board & staff committee
- Promote Canadian Roots Exchange and act as a representative of the organization to members of the communities we serve
- Review finances and approve budgets and major expenses etc.
- Ensure the success of CRE by raising funds, bringing new contacts and ideas into the organization, providing special skills, and acting as ambassadors to the community
- Provide advice and direction with regards to strategic planning for CRE and the communities we serve
- Actively participate with the management, staff and stakeholders in planning processes and assist in implementation
- Comply with CRE's legal obligations, code of ethics, bylaws and articles
- Participate in CRE programming when possible

Skills, Experience and Competencies

We are searching for candidates with the following skills, experiences and competencies:

- Strong financial literacy skills: familiarity with budgets, bookkeeping or accounting

procedures, audit processes

- Understanding of issues pertaining to First Nations, Inuit or Métis communities
- A background in fundraising, financial management, marketing, non-profit management, program development, public relations or communications or with related issues
- Ability to work with and help support a team of young staff and board members
- Experience with fundraising initiatives

Terms

- Must be 18 years of age or older.
- Must commit to a 24 month term renewable for additional terms
- Must be willing to commit to monthly meetings virtually or in person and attending at least 2 in-person meetings per year
- Time commitment of approximately 7 to 10 hours per month to carry out the duties of the Board

To ensure that CRE governance has regional diversity, we are actively encouraging candidates from the following regions to apply: **Saskatchewan, Manitoba, British Columbia, Atlantic Canada and the Territories**. We are looking to add at least 1 Indigenous youth candidate from the aforementioned regions and would also encourage other interested candidates from these regions to apply. CRE encourages candidates from First Nations, Inuit and Métis communities, CRE alumni, young people (ages 18 to 30) and adults who are ready to be part of our growing organization to apply.

Please note that members of the Board serve on a volunteer basis and without remuneration.

If you are interested please forward your letter of interest along with your updated resume to board@canadianroots.ca

Applications will be accepted until June 20, 2016 and we will be reviewing applications until the positions are filled. We thank all applicants for their interest, however, only candidates selected for an interview will be contacted.

For further information on Canadian Roots Exchange please visit our website at www.canadianroots.ca